



FALL RIVER JOINT UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING

DATE: December 8, 2010
TIME: 6:00 PM
LOCATION: Soldier Mt. Continuation High School
44144 A Street McArthur, CA

AGENDA

Individuals wishing to address the Board should register prior to the start of the meeting.

1.	CALL TO ORDER
2.	ROLL CALL; ESTABLISH A QUORUM; SALUTE FLAG
3.	ADOPT AGENDA
4.	PUBLIC COMMENT Opportunity for members of the public to address the Board. Note: 1) Individual speakers will be allowed three (3) minutes to address the Board. The maximum time allowed for each agenda item shall be 20 minutes. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Superintendent for complaint procedures regarding employees. 3) A school district cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2)
5.	PRESENTATION Employee Recognition
6.	ANNUAL ORGANIZATIONAL MEETING
	6.1 Elect President (turn gavel over to new President)
	6.2 Elect Clerk
	6.3 Appoint District Superintendent as the Secretary and agent of the Board
	6.4 Adopt Resolution 8-2010/2011: Fixing Dates, Time, and Location of Regular Meetings of the Fall River Joint Unified School District Board of Trustees for 2011
	6.5 Authorize designated persons to sign Warrants and Warrant Board Reports
	6.6 Appoint representative to the Shasta-Trinity Occupational Program Governing Board
	6.7 Appoint Board Members to Negotiation Teams
7.	CONSENT AGENDA The consent agenda, if approved, will be recorded in the minutes as if each item had been acted upon individually. Requests by members of the Board to have any item taken off the consent agenda for discussion will be honored without debate. Requests by the public to have an item taken off the consent agenda will be considered prior to the Board taking action.
	7.1 Approval of Minutes: November 10, 2010
	7.2 Approval of Personnel Report and actions therein
	7.3 Approval of Governing Board Commercial Warrant Report #5 (2010-2011) <ul style="list-style-type: none">• \$432,848.59 (General Fund)• \$26,474.15 (Cafeteria/Food Service Fund)• \$601.57 (County School Facilities Fund)

	7.4 Approval of First Interim
	7.5 Approval of the Cooperative Purchasing Network Bridge Contract
	7.6 Accept the following donations: <ul style="list-style-type: none"> • \$41.00 from Ray's Market for participation in the "My Town Originals" sales on behalf of Fall River Jr. Sr. High
8.	NEW BUSINESS
	8.1 Superintendent, Business Manager and Maintenance Supervisor to report on short and long-range maintenance plans (Board goal)
	8.2 Consider approval of use of Special Reserve Capital Project Funds
	8.3 Consider approval of revisions to Policy and Regulation 6158: Independent Study
	8.4 Consider approval of revisions to Policy and Regulation 6146.1: Graduation Requirements
	8.5 Consider approval of Resolution 9-2010-2011: Authorization to Submit Application for a New Bus
	8.6 Discuss Move of Governing Board Member Election Date from November of Odd-Numbered Years to Even-Numbered Years
	8.7 Consider approval of Special Education Local Plan Area Local Education Agency (LEA) Assurances
9.	REPORTS/ANNOUNCEMENTS
10.	FUTURE AGENDA ITEMS
11.	CLOSED SESSION
	11.1 Government Code 54957: Personnel Matters
12.	RECONVENE TO OPEN SESSION Report Action Taken in Closed Session
13.	ADJOURNMENT
	<p>Copies of the agenda, complete with backup materials, may be reviewed at the District Office. A schedule of the regular meetings, agendas and minutes can be reviewed on the District's website: www.frjUSD.org</p> <p>REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY <i>Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting, may request assistance by contacting the Fall River Joint Unified School District, 20375 Tamarack Ave. Burney, CA 96013; telephone 530-335-4538; fax 530-335-3115</i></p>



FALL RIVER JOINT UNIFIED SCHOOL DISTRICT

RESOLUTION 8-2010/2011 ESTABLISHING TIMES, DATES, AND PLACES FOR REGULAR MEETINGS

Upon motion by Trustee _____

Second by Trustee _____

BE IT HEREBY RESOLVED by the Board of Trustees of the Fall River Joint Unified School District that regular meetings of the Board shall be held between January 2011 and December 2011 as follows:

Wednesday, January 12, 2011 District Office	Wednesday, June 29, 2011 District Office
Wednesday, February 9, 2011 Soldier Mt.	Wednesday, August 10, 2011 Soldier Mt.
Wednesday, March 9, 2011 District Office	Wednesday, September 14, 2011 District Office
Wednesday, April 13, 2011 Soldier Mt.	Wednesday, October 12, 2011 Soldier Mt.
Wednesday, May 11, 2011 District Office	Wednesday, November 9, 2011 District Office
Wednesday, June 15, 2011 Soldier Mt.	Wednesday, December 14, 2011 Soldier Mt.

Meetings will begin at 6:00 PM.

PASSED AND ADOPTED by the Board of Trustees of the Fall River Joint Unified School District of Shasta County, California, this **eighth day of December, 2010**, by the following vote:

AYES	
NOES	
ABSENT	
ABSTAIN	

ATTEST

President, Board of Trustees

Superintendent

FALL RIVER JOINT UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
Minutes (unapproved)

DATE: November 10, 2010
TIME: 6:00 PM
LOCATION: District Office
20375 Tamarack Ave.
Burney, CA 96013

1.	CALLED TO ORDER at 6:03 PM by Board President Teri Vigil	
2.	ROLL CALL; ESTABLISH A QUORUM; SALUTE FLAG Trustees in attendance: Teri vigil, Randy Oller, Cindy Ronquist, and Ignacio Venegas Also in attendance: Student representative Sarah Calzia for Shakay Clair	
3.	ADOPTED AGENDA Motion Oller/Second Ronquist to approve the agenda	2010-67
4.	PUBLIC COMMENT No public comment	
5.	PRESENTATION	
	<p>5.1 Employee Recognition</p> <p>Dianna Fischer, Burney Elementary principal introduced Jodi Humble the certificated employee for the month of November. Jodi has been with our district since 2000. Mrs. Fischer characterized Mrs. Humble as a teacher who goes the extra mile to make instruction more effective.</p> <p>Tom Puskarich, Burney High School principal introduced Shelly Small the classified employee for the month of November. Shelly is currently the library guidance technician for BHS. During her 12 years with the district, Shelly's contributions to the school have been many including cheer advisor. Shelly always helps to make the school look good thanks to her attention to details.</p>	
	<p>5.2 Mr. Wike, Director of Technology presented his semi-annual report on the state of technology in the district.(Board Goals: Budget/Technology)</p>	
6.	APPROVED THE CONSENT AGENDA Motion Oller/Second Ronquist to approve the Consent Agenda Discussion: Board President expressed her thanks to all who have donated to the district.	2010-68
	6.1 Approved Minutes, October 13, 2010	
	6.2 Approved Personnel actions: Hired Stephanie Heringer as .6FTE District Nurse at Step 15 effective 10/25/2010	

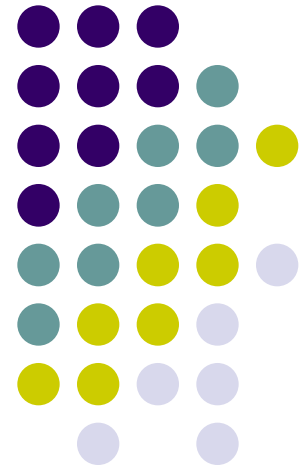
	<p>Approved Classified Substitute Sandra Brown</p> <p>Approved the following Volunteer Coaches for 2010/2011:</p> <p>BHS-Dave Clima, Donna Ford, Brian Harris, Pam Henderson, James Kolek, Kevin Luntey, Dan McQuade, John Meeker, Ray Metcalf, Laurie Mundell, Reuben Semer, Sandra Sibert, Perry Thompson, Jeff Waller, and Thomas Weber,</p> <p>FRH- Kaila Betz, William Brown, Stacy Gallion, Scott Gallion, Geri Handa, Erik Hubbard, Dale Kroschel, Valarie Lakey, Todd Sloat, Shelly Stoltenberg, Jack Strickland, Sierra Vanover.</p>	
	<p>6.3 Approved Governing Board Commercial Warrant Report #: 4 (2010/2011)</p> <ul style="list-style-type: none"> • \$330,531.82 General Fund • 24,415.50 Cafeteria/Food Service Fund • 64.96 County School Facilities Fund 	
	<p>6.4 Accepted Labor Compliance Program Interim Annual Report</p>	
	<p>6.5 Approved Request to sell the following property:</p> <ul style="list-style-type: none"> • Surplus welder located at Fall River High Ag Shop with an estimated value of \$150.00 (P & R 3270) 	
	<p>6.6 Accepted the following donations:</p> <ul style="list-style-type: none"> • \$59,602 from BFREF • \$300.00 from PG&E Corporation Foundation representing the quarterly P G & E Employee Workplace giving campaign on behalf of Fall River Elementary <ul style="list-style-type: none"> ○ \$150.00 from Anthony Lommen ○ \$75.00 from Michael Moffett ○ \$75.00 PG & E matching contribution • Pickup load of approximately 700 board feet (building material) from Sierra Pacific Industries on behalf of Fall River Junior-Senior High • \$4,233 from Driscoll's on behalf of Fall River Elementary <ul style="list-style-type: none"> ○ \$800 for printer and supplies for accelerated math class ○ \$3,000 for the California Standards Test Incentive Program ○ \$433 for headphones in the student computer lab • \$152.00 from P G & E Corporation Foundation representing the quarterly PG & E Employee Workplace giving campaign on behalf of Burney Jr. Sr. High <ul style="list-style-type: none"> ○ \$114.00 from Roger Petersen ○ \$38.00 P G & E matching contribution • \$100.00 from Advantage Pharmaceuticals on behalf of Fall River Junior Senior High to insure the success of the STAR Incentive Program. • \$500.00 Dell Desktop Computer from Seimens Energy Company on behalf of Burney Junior Senior High • \$175.00 from Christine Keiser from the Wells Fargo Community Support Campaign on behalf of Fall River Elementary 	
7.	NEW BUSINESS	
	<p>7.1 Set December 8, as the Annual Organization Meeting</p> <p>Motion Oller/Second Ronquist to set December 8, 2010 as the annual organization meeting</p>	2010-069
	<p>7.2 Approved Retirement Incentive for Certificated employees</p> <p>Motion Ronquist/Second Oller to approve the Retirement Incentive for Certificated employees.</p>	2010-070

	<p>7.3 Approved Resolution 2010/2011-7: Establishing a Payroll Clearing Fund Motion Oller/Second Ronquist to approve Resolution 2010/2011 Roll Call Vote: Ayes: Venegas, Vigil, Oller, Ronquist Absent: Lakey</p>	2010-071
8.	<p>REPORTS/ANNOUNCEMENTS/INFORMATION Reports from the following:</p> <ul style="list-style-type: none"> • Burney High Student Board Representative Sarah Calzia • Chris Knoch, Principal Fall River Elementary • Greg Hawkins, Principal Fall River Jr. Sr. High • Dianna Fischer, Principal Burney Elementary • Ellen Sugg, FRTA • Larry Goza, CSEA • Jean Boggs, CAC 	
	<p>8.1 Board Goal: Maintenance/Transportation—By December 2010, principals will meet with Lorraine Musholt and two representative from the board to explore user friendly routes that might be available to allow students to spend less time on the bus. Board members Ronquist and Venegas will contact Lorraine Musholt to schedule a meeting.</p>	
	<p>8.2 Assembly Bill 354, now chaptered into California law, requires students to be immunized against pertussis. For the 2011-12 school year only, all students entering 7th through 12 grades will need proof of a Tdap booster shot before starting school. Beginning July 1, 2012, and beyond, all students entering the 7th grade will need proof of a Tdap booster shot before starting school.</p>	
	<p>8.3 Budget Impact of 2010/11 Adopted State Budget</p>	
9.	<p>FUTURE AGENDA ITEMS none</p>	
10.	<p>CLOSED SESSION at 7:00 PM</p>	
	<p>10.1 Student Expulsion (Ed Code Section 35146)</p>	
	<p>Student 2010/2011-6 Student 2010/2011-7 Student 2010/2011-8</p>	

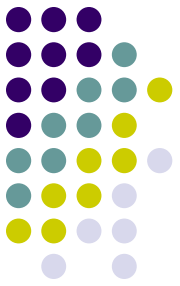
11.	RECONVENE TO OPEN SESSION Report Action Taken in Closed Session Student 2010/2011-6 was ordered expelled and placement in the Community Day School Program for the remainder of this semester and one additional semester. Student 2010/2011-7 no action Student 2010/2011-8 was ordered expelled and placement in the Community Day School Program for the remainder of this semester and one additional semester.	
12.	ADJOURNED at 8:12 PM	

Fall River Joint Unified School District

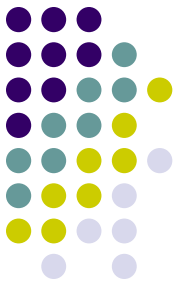
Technology Report
November 11, 2010
Ken Wike
Director of Technology



At a glance



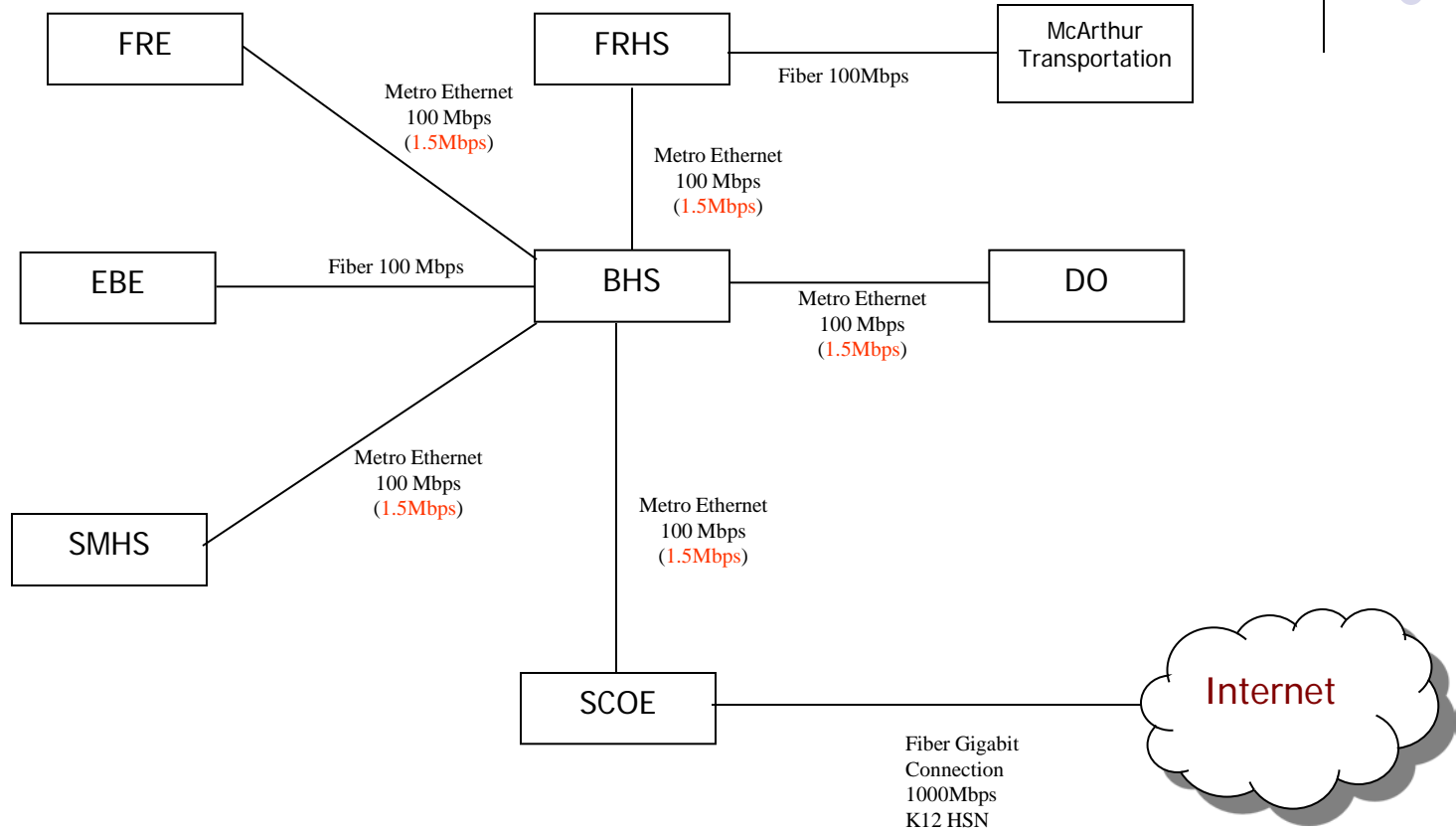
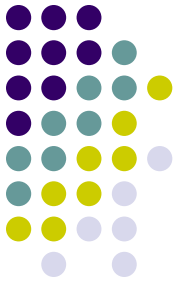
- Every district location is now part of the FRJUSD network
- More than 500 workstations
- 66 SMART boards-2 more coming soon
- Multiple student response systems
- And so much more...

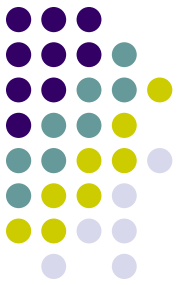


Projects

- New Website...thanks Sherrie!
- Data line project
 - Move from a T-1 (1.5 Mbps) to 100 Mbps MetroNet services
 - Installed new Cisco routers and switches
- ABI Parent Portal
 - More than 250 accounts created

Current WAN Configuration

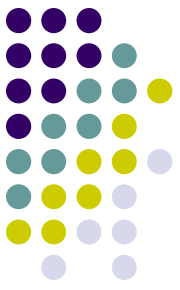




E-RATE

- Discounted Telecommunications Services
 - Reimbursement rate based on the number of students qualifying for the free and reduced lunch program
 - Voice and Data services covered under Priority 1
 - Internal connections covered under Priority 2
- California Teleconnect Fund (CTF)
 - Covers 50% of balance after E-rate for Priority 1
- ***Future E-Rate changes and uncertainties***

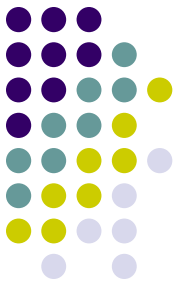
2008/2009	71%
2009/2010	76%
2010/2011	80%
2011/2012	?



Replacement Schedule

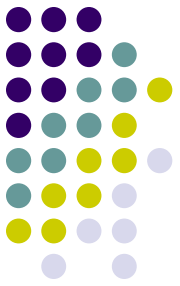
- Average age of workstations is approximately 6.5 years...and climbing
- New contract pricing for HP workstations is highly competitive
- Need to replace 100+ workstations per year to maintain a 5 year replacement cycle
- How do we accomplish this?

District Web Site

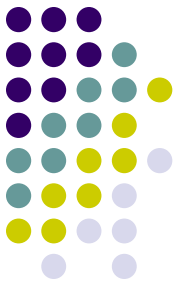


- SchoolinSites as our provider for the 2010-2011 school year www.frjusd.org
- Benefits of web portal hosting solutions
 - Customizable calendars improve communications, organization and management
 - Teacher websites

Accounting and Financial System



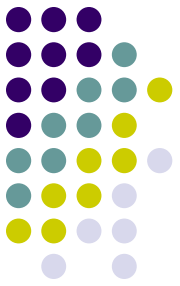
- The district and SCOE have decided on Escape to replace IFAS financial system
- Need for increased bandwidth has been addressed with our upgraded MetroNet services through Frontier



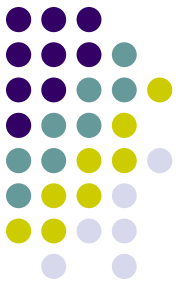
Other Systems

- SEIS (Special Education)
- NutriKids (Food Services)
- Destiny (Library)
- Blackboard Connect (Notification System)
- Edusoft (Assessment Management System)

Impact of Technology on Curriculum and Teaching



- Curriculum delivery is not what it use to be.
 - From the chalkboard to the SMART board
 - From the traditional classroom to the availability of 24/7 learning opportunities



Future

- Possible expansion of video conferencing capabilities
 - USDA RUS Grant-Expect decision in November 2010
- Server and Desktop Virtualization Projects
- Cloud Computing
- Windows 7
- Office 2010 deployment (2000,2002,2003,2007)



Future cont.

- Wired/Wireless schools and lives
 - iPads, e-Book readers, Smart phones, etc.
 - 1:1 computer initiatives
 - The digital divide...is it narrowing?
- Three year tech plan review will be completed for the December board meeting
- Budget and funding sources

Fall River Joint Unified School District
PERSONNEL REPORT NUMBER 5 2010/2011
Wednesday, December 8, 2010

CERTIFICATED

Effective date

John Calzia	Resigning from Mt. Burney Center. Participate in retirement incentive.	6/14/2011
Janet Chandler	Resigning from Burney High School. Participate in retirement incentive.	6/14/2011
Dianna Fischer	Resigning as Administrator from Burney Elementary. Participate in retirement incentive.	6/30/2011
Ken Hutchings	Resigning from Fall River High School. Participate in retirement incentive.	6/14/2011
Larry Snelling	Resigning as District Superintendent. Participate in retirement incentive.	6/30/2011
Margaret Snelling	Resigning as Administrator from Burney High School. Participate in retirement incentive.	6/30/2011
Ellen Sugg	Resigning from Burney Elementary. Participate in retirement incentive.	6/11/2011
Vickie Swope	Resigning from Mt. View High School. Participate in retirement incentive.	6/11/2011
CLASSIFIED		
Kathryn Urlie	Hired as 3.5 Hr. Paraprofessional at Burney Elementary at Step 8/3	12/1/2010

Coaching, Extra Duty and Substitute Assignments

Sara Evans Palmer – Varsity Girls Basketball Coach - BHS

FALL RIVER JOINT UNIFIED SCHOOL DISTRICT

TO: Board of Trustees
FROM: Teresea Spooner
DATE: November 29, 2010

SUBJECT: ***Approval: Governing Board Commercial Warrants***

Commercial Warrant Report No. 5 (2010/2011) is being submitted for your review and approval (supporting information will be available for the Board at the meeting).

Commercial Warrants

\$	432,848.59	(General Fund)
\$	26,474.15	(Cafeteria/Food Service Fund)
\$	601.57	(County School Facilities Fund)

RECOMMENDATION

It is recommended that the Board take action to approve Commercial Warrant Report No. 5 (2010/2011) as prepared and submitted by the Business Office.

**THE COOPERATIVE PURCHASING NETWORK
BRIDGE CONTRACT**

This Bridge Contract (“**Contract**”) is made and entered into this 8th day of December, 2010 (“Effective Date”), by and between Fall River Joint Unified School District (hereinafter referred to as the “**Customer**”), and Office Depot, Inc., a Delaware corporation with corporate headquarters located at 6600 North Military Trail, Boca Raton, FL 33496 (hereinafter referred to as “**Office Depot**”).

WHEREAS, on July 12, 2010, The Cooperative Purchasing Network (“TCPN”) awarded Office Depot TCPN Contract No. R5023 for Office Supplies, Related Products and Office Services (as amended to date, the “Master Agreement”), and Customer has enrolled as a member of TCPN to purchase under the Master Agreement, which is incorporated herein by reference.

NOW, THEREFORE, in consideration of the mutual covenants, benefits and promises herein stated and in conjunction with the cooperative agreement referenced, the parties hereto agree to the following terms and conditions:

1. **MASTER AGREEMENT.** To the extent any terms and conditions set forth in the Master Agreement conflict with any terms and conditions of this Contract, the terms and conditions of this Contract shall prevail. Otherwise, all terms and conditions of the Master Agreement shall apply to Customer’s purchases from Office Depot.
2. **CONTINUATION OF EXISTING PRICING AND ASSORTMENT.** Until June 30, 2011, Office Depot agrees to offer Customer the same or similar pricing, rebates and product assortment that Customer was receiving from Office Depot immediately prior to executing this Contract (“Prior Pricing”). The Prior Pricing shall be subject to a price adjustment in April 2011, consistent with the methodology for price adjustments set forth in Customer’s prior agreement with Office Depot. Effective July 1, 2011, Customer’s purchases shall be governed exclusively by the terms and conditions of the Master Agreement.
3. **NOTICES.** All notices, requests, demands and other communications under this Agreement shall be given in writing. Such notices shall be deemed to have been given when delivered in person or three (3) business days after being sent via certified mail or upon delivery if sent via reputable overnight delivery service and addressed to the appropriate party at its mailing address set forth in the signature block below
4. **TERMINATION FOR CONVENIENCE.** Either party may terminate this Contract for convenience by providing the other party sixty (60) days prior written notice.

IN WITNESS WHEREOF, Customer and Office Depot have executed this Contract on the day and year first above written.

OFFICE DEPOT, INC.

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

Address for Notices:
6600 North Military Trail
Boca Raton, FL 33496
Attn: Office of the General Counsel

Address for Notices:
20375 Tamarack Avenue
Burney, CA 96013

December 1, 2010

Assessment and Review of District Sites.

While completing the annual Facility Inspection Tool (FIT) evaluations, meetings were held with administrators and site staff regarding short and long term goals for each site. Additionally, maintenance and grounds staff observations were also considered in this Assessment and review.

Burney High School

Replace fascia on front and rear of gym
Replace exterior locker room doors
Replace laminated beam @ senior patio
Surfacing parking area and through roads

East Burney Elementary School

Interior painting, hallways
Exterior painting
Surfacing playground area

Mount Burney Special Ed center

Surfacing playground area

Mountain View / District Offices

Cover new freezer
Floor covering
Plan for replacement of balance of 6 heaters for those beyond their useful life
Surfacing basketball courts

Fall River High School

Painting arts / café, gym exposed wood, industrial arts building and south facing walls of main building.
Dedicated electrical circuits for administration.
Tennis courts, (input was that funding may be sought by site staff)
Water system improvements, athletic fields & front of school
Cover new freezer at café
Café kitchen roof

2010/2011
Request for Special Reserve Capital Project Funds

East Burney Elementary School

Interior painting, hallways	45 gal @ \$885	
Exterior painting,	35 gal @ <u>\$807</u>	
Sub Total for EBE		\$1,692

Burney High School

Replace the fascia in the front and rear of the gym	@ \$5053	
Sub Total for BHS		\$5,053

Fall River High School

Painting cafeteria, woodshop, fascia /foyer of the gymnasium and the south facing walls of main building	@ \$5183	
Add electrical circuits in office for copy machine.	@ <u>\$ 400</u>	
Sub Total for FRH		\$5,583

Fall River Elementary School

Add electrical dedicated circuit in teacher's area for copy machine and add electrical circuits in classrooms.	@ \$ 500	
Sub Total for FRE		\$500

Lift Rental		\$1,200
Total		\$14,028

Fall River Elementary School

Add electrical teacher's area

Add electrical circuits in classrooms

Paint exterior of multi-use room

Multi-use room flooring

Address window walls, safety and heating / cooling

Floor covering for balance of area not completed (priority list attached)

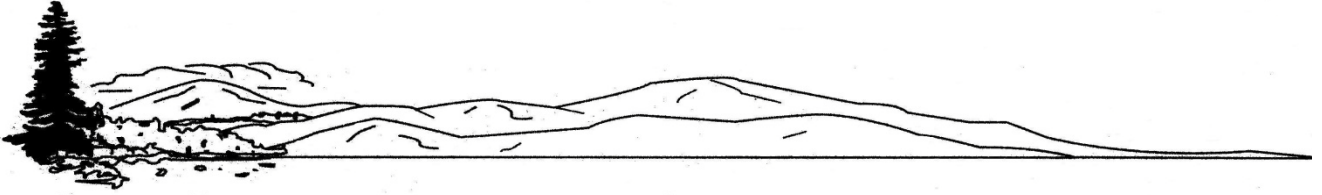
Balance of heating units, 4-6 beyond useful life

Fall River Community Day / Solider Mountain School

Exterior painting

Cover facility

FALL RIVER JOINT UNIFIED SCHOOL DISTRICT



BOARD MEMORANDUM

SUBJECT: Independent Study

BACKGROUND: Currently students in grades 9-12 who wish to graduate through the District's Independent Study Program are enrolled through Mountain View and meet the graduation requirements for the Continuation School. Education Code 51745 limits the number of students to no more than 10 percent of the students enrolled in a continuation high school or opportunity school or program, not including pregnant and parenting students who are primary caregivers for one or more of their children. Based on this restriction the number of students who can participate in the Independent Study program for this school year would be approximately 2. Currently there are 9 students enrolled in grades 9-12.

During our recent audit, this issue has been identified as a possible finding and must be corrected.

RECOMMENDATION: The administrators discussed this issue and have agreed that our current Policy and Regulation 6158: Independent Study and Policy and Regulation 6141.1: Graduation Requirements need to be revised. The revisions presented will no longer require that students in grades 9-12 graduate from Mountain View Continuation. Students will now have the opportunity to continue with their current school of attendance.

Independent Study

The Governing Board authorizes independent study as an optional alternative instructional strategy for students, whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan and enabling students to reach curriculum objectives and fulfill graduation requirements. ~~Students in grades 9-12 who wish to graduate through the District's Independent Study program shall be enrolled at Mountain View School and must meet the graduation requirements as listed in Policy 6146.1.~~

The Governing Board authorizes independent study as an optional alternative instructional strategy for eligible students whose needs may be best met through student outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan and enabling students to reach curriculum objectives and fulfill graduation requirements. As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study.

A student's participation in independent study shall be voluntary. Students participating in independent study shall have the right, at any time, to enter or return to the regular classroom mode of instruction. (Education Code 51747)

Parents/guardians of students who are interested in independent study shall contact the Principal or designee of the student's school of attendance. The Superintendent Principal or designee shall approve independent study for an individual student only upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than he/she would in the regular classroom.

The Superintendent or designee shall ensure that a written independent study agreement, as prescribed by law, exists for each participating student. (Education Code 51747)

To foster each participating student's success in independent study, the Board establishes the following maximum lengths of time which may elapse between the date an assignment is made and the date by which the student must complete the assigned work:

1. One week for students in grades K-3
2. Two weeks for students in grades 4-8

DRAFT

3. Three weeks for students in grades 9-12

When circumstances justify a longer time, the Superintendent or designee may extend the maximum length of an assignment to a period not to exceed eight weeks, pursuant to a written request with justification.

Supervising teachers should carefully set the duration of independent study assignments, within the limits specified above, and establish an appropriate schedule for student-teacher conferences in order to help identify students falling behind in their work or in danger of failing or dropping out of school. Except in unusual circumstances, it is expected that the supervising teacher will meet with each participating student at least once a week to discuss the student's progress.

When any participating student fails to complete three consecutive independent study assignments in a period of 15 school days, or misses two appointments with his/her supervising teacher without valid reasons, an evaluation shall be conducted to determine whether it is in the student's best interest to remain in independent study.

Legal Reference:

EDUCATION CODE

17289 Exemption for facilities
41976.2 Independent study programs; adult education funding
42238 Revenue limits
44865 Qualifications for home teachers and teachers in special classes and schools
46300-46307.1 Methods of computing average daily attendance
47612.5 Independent study in charter schools
48204 Residency based on parent employment
48206.3 Home or hospital instruction; students with temporary disabilities
48220 Classes of children exempted
48340 Improvement of pupil attendance
48915 Expulsion; particular circumstances
48916.1 Educational program requirements for expelled students
48917 Suspension of expulsion order
51225.3 Requirements for high school graduation
51745-51749.3 Independent study programs
52206 Gifted and talented education; use of independent study to augment program
52522 Adult education alternative instructional delivery
52523 Adult education as supplement to high school curriculum; criteria
56026 Individuals with exceptional needs
58500-58512 Alternative schools and programs of choice

FAMILY CODE

6550 Authorization affidavits

CODE OF REGULATIONS, TITLE 5

11700-11703 Independent study
19819 State audit compliance

COURT DECISIONS

Modesto City Schools v. Education Audits Appeal Panel, (2004) 123 Cal.App.4th 1365

EDUCATION AUDIT APPEALS PANEL DECISIONS

Lucerne Valley Unified School District, Case No. 03-02 (2005)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Independent Study Operations Manual, 2000 Edition

Elements of Exemplary Independent Study

Approaches to Satisfying No Child Left Behind Act of 2001 Teacher Requirements for Independent Study in Secondary Schools, January 28, 2010

WEB SITES

DRAFT

California Consortium for Independent Study: <http://www.ccis.org>
California Department of Education, Independent Study: <http://www.cde.ca.gov/sp/eo/is>
Education Audit Appeals Panel: <http://www.eaap.ca.gov>
(6/98 3/05) 7/10

Board adopted: 11/7/01
Board revised: 12/7/05 DRAFT 12/2010

Regulation 6158

Instruction

Independent Study

~~Students in grades 9-12 who wish to graduate through the District's Independent Study Center shall be enrolled at Mountain View School and must complete the District's graduation requirements.~~

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Special assignments extending the content of regular courses of instruction
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum
4. Continuing and special study during travel
5. Volunteer community service activities that support and strengthen student achievement

No course required for high school graduation shall be offered exclusively through independent study. (Education Code 51745)

Equivalency

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction, thus enabling students participating in independent study to complete the district's adopted course of study within the customary time frame. Students in independent study shall have access to the same services and resources that are available to other students in the school. (5 CCR 11701.5)

DRAFT

The district shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. (Education Code 46300.6, 51747.3)

Eligibility for Independent Study

Parents/guardians of students who are interested in independent study should contact the principal or designee. Approval for participation shall be based on the following criteria:

1. Evidence that the student will work independently to complete the program
2. Availability of experienced certificated staff with adequate time to effectively supervise the student

A student's participation in independent study shall be voluntary. (Education Code 51747)

Students participating in independent study must be residents of the local county or an adjacent county. (Education Code 51747.3)

Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 51747.3)

A student with disabilities, as defined in Education Code 56026, shall not participate in independent study unless his/her individualized education program specifically provides for such participation. (Education Code 51745)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

No more than 10 percent of the students enrolled in a continuation high school or opportunity school or program, not including pregnant and parenting students who are primary caregivers for one or more of their children, shall be in independent study at any given time. (Education Code 51745)

Written Agreements

A written agreement shall be developed for each student participating in independent study for five or more school days. (Education Code 46300, 51747)

The written independent study agreement for each participating student shall include, but not be limited to, all of the following: (Education Code 51747)

1. The manner, frequency, time and place for submitting the student's assignments and for reporting his/her progress

DRAFT

2. The objectives and methods of study for the student's work, and the methods used to evaluate that work
3. The specific resources, including materials and personnel, that will be made available to the student
4. The Board's independent study policy describing the maximum length of time allowed between an assignment and its completion and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one semester, or one-half year if the school is on a year-round calendar
6. A statement of the number of course credits or, for an elementary student, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion
7. A statement that independent study is an optional educational alternative in which no student may be required to participate
8. In the case of a student who is referred or assigned to any school, class or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

The curriculum and methods of study specified in the written agreement shall be consistent with Board policy, administrative regulations and procedures for curriculum and instruction. (5 CCR 11702)

Before beginning the independent study, each written agreement shall be signed and dated by the student, the parent/guardian or caregiver of the student if the student is under age 18, the certificated employee designated as responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student. (Education Code 51747)

The agreement shall state that the parent/guardian's signature confirms his/her permission for the student's independent study as specified in the agreement.

Student Rights and Responsibilities

Students participating in independent study shall have the right, continuously, to enter or return to the regular classroom mode of instruction, including upon termination of the agreement.

DRAFT

Independent study students who are late, miss scheduled conferences or do not submit assigned work on time shall not be reported as tardy or truant. However, the independent study administrator shall promptly and directly address any failure by the student to meet the terms of his/her written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has missed the number of assignments specified in Board policy and the written independent study agreement as precipitating an evaluation, the Superintendent or designee shall conduct an evaluation which may result in termination of the independent study agreement and the student's return to a regular classroom or alternative instructional program.

Administration of Independent Study

Each student's independent study shall be coordinated, evaluated and carried out under the general supervision of a certificated employee. (Education Code 51747.5)

The ratio of students to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district.

The teacher supervising independent study shall:

1. Complete designated portions of the written independent study agreement and add additional information to the written agreement when appropriate
2. Supervise and approve coursework
3. Design all lesson plans and assignments
4. Assess all student work and determine and assign grades or other approved measures of achievement
5. Personally judge the time value of assigned work or work products completed and submitted by the student
6. Select and save with each agreement representative samples of the student's completed and evaluated assignments on not less than a monthly basis, preferably biweekly, and

DRAFT

signed or initialed and dated in accordance with item #3 in the section on "Records" below

7. Sign and complete the agreement when the student has reached his/her objectives or the agreement is terminated
8. Maintain a daily or hourly attendance register in accordance with item #4 in the section on "Records" below
9. Maintain any other required records and files on a current basis

Records

For audit purposes, the Superintendent or designee shall maintain the following records: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A separate listing of the students and adult education students, by grade level, program and school, who have participated in independent study, identifying units of the curriculum attempted and units of the curriculum completed by students in grades K-8 and identifying course credits attempted by and awarded to students in grades 9-12 and in adult education, as specified in their written agreements
3. A file of all agreements, with representative samples of each student's or adult education student's work products bearing the supervising teacher's signed or initialed and dated notations indicating that he/she has personally evaluated the work or that he/she has personally reviewed the evaluations made by another certificated teacher
4. A daily or hourly attendance register, as appropriate to the program in which the students are participating, separate from classroom attendance records, and maintained on a current basis as time values of student or adult education work products are personally judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons

Each school shall maintain records for the students at that school.

A written record of the findings of any evaluation conducted after the student has missed the number of assignments specified in Board policy shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation. (Education Code 51747)

(6/98 2/99) 3/05

Board adopted: 5/1/96

DRAFT

Board revised: 12/7/05, Draft 12/2010

DRAFT

Fall River Joint Unified School District
Policy 6146.1
Instruction

High School Graduation Requirements

The Governing Board desires to prepare each student to obtain a diploma of high school graduation in order to provide students with opportunities for postsecondary education and/or employment.

Course Requirements

To obtain a diploma of graduation from high school, students shall complete at least the following courses in grades 9-12, with each course being one year unless otherwise specified:

REQUIREMENTS FOR GRADUATION, REGULAR DAY SCHOOL: 260 credits:

Subject	Units
English	40
Social Studies 30 units mandated: 10 units United States History and Geography; 10 units Modern World History, Cultures, and Geography; 5 units American Government and Civics; 5 units Economics. 10 units mandated elective (includes State Requirements).	40
Science Physical, 10 units; Biological, 10 units.	20
Mathematics One of the two math courses or a combination of the two courses shall meet or exceed the rigor of the content standards for Algebra 1. Completion of Algebra coursework prior to grade 9 does not exempt a student from the requirement to take at least two years of mathematics in grades 9 – 12. <i>Ed Code 51224.5 (b)</i>	20
Physical Education P. E. credit through participation in Interscholastic Athletics (five credits per season) may be granted on an individual basis when there is a legitimate reason to do so. Would be granted only after the student a) petitioned for credit, b) the counselor verified that a conflict or plan was involved, and c) a conference was held among student, parent, counselor, and PE department head.	20
Fine Arts, Foreign Language, Vocational Education 10 units must be earned in visual or performing arts or foreign language. For the purposes of satisfying this requirement, a course in American Sign Language shall be deemed a course in foreign language. Forty additional units are required within this category.	50
Total	190

DRAFT

Additional Coursework Requirements

- Successful completion of a Senior Project, under the direction of the senior project coordinator, is required by the District for high school graduation. Oral boards must precede the scheduled “Make Day” for determining those seniors eligible for participation in June graduation ceremonies.
- Courses will be taken in an upward progression unless otherwise approved by the principal.
- In addition to the 190 credits of required courses, students must successfully complete a minimum of 70 additional credits.
- No single course may be counted in more than one category.

REQUIREMENTS FOR GRADUATION, CONTINUATION SCHOOL

Students shall receive diplomas of high school graduation upon completion of prescribed course of study including satisfactory completion of a minimum 200 semester credits of classroom instruction, supervised learning, and minimum proficiencies.

The following courses are required within the 200 credits:

Subject	Units
English	30
Social Studies 30 units mandated: 10 units United States History and Geography; 10 units Modern World History, Cultures, and Geography; 5 units American Government and Civics; 5 units Economics. 10 units mandated elective (includes State Requirements).	40
Science 10 Life and 10 Physical	20
Mathematics One of the two math courses or a combination of the two courses shall meet or exceed the rigor of the content standards for Algebra 1. Completion of Algebra coursework prior to grade 9 does not exempt a student from the requirement to take at least two years of mathematics in grades 9 – 12. <i>Ed Code 51224.5 (b)</i>	20
Physical Education (community service may provide 10)	20
Fine Arts, Foreign Language, Vocational Education 10 units must be earned in visual or performing arts or foreign language. For the purposes of satisfying this requirement, a course in American Sign Language shall be deemed a course in foreign language.	10
Total	140

Students transferring from another high school must successfully complete five semester credits at the continuation high school or the independent study center in order to graduate.

Additional Coursework Requirements

- Automobile driver education, designed to develop a knowledge of the provisions of the Vehicle Code and other laws of this state relating to the operation of motor vehicles
- First Aid
- In addition to the 140 credits of required courses, students must successfully complete a minimum of 60 additional semester credits

~~REQUIREMENTS FOR GRADUATION, Independent Study~~

~~Students shall receive diplomas of graduation from the continuation school. The Independent Study program is an extension of the Continuation School Program and as such students must complete the prescribed course of study outlined for the continuation school.~~

ALTERNATIVE MEANS FOR COMPLETION OF PRESCRIBED COURSES

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law. (Policy 6146.11)

The Superintendent or designee shall exempt or waive specific course requirements for foster youth or children of military families in accordance with Education Code 51225.3 and 49701.

California High School Exit Exam Requirement

Students in the district shall comply with all requirements of the California High School Exit Exam prior to receiving a high school diploma.

Supplemental instruction shall be offered to any student who does not demonstrate "sufficient progress," as defined in Board policy, toward passing the exit examination. (Education Code 37252, 60851)

SPECIAL PROVISIONS

Students who have met the districts course work requirement for graduation but have been unable to meet the State required mandate of passage of the California High School Exit Exam a Certificate of Completion shall be awarded. For students with exceptional needs who require an alternative functional academic/life skills course of study a Certificate of Completion will be awarded.

In accordance with Education Code 56391, an individual with exceptional needs who meets any of the criteria specified above shall be eligible to participate in any

DRAFT

commencement ceremony and any school activity related to commencement in which a graduating student of similar age would be eligible to participate.

Students receiving a Certificate of Completion shall be eligible to participate in a commencement ceremony and related activities.

Retroactive Diplomas

The district may retroactively grant a high school diploma to a former student who was interned by order of the federal government during World War II or who is an honorably discharged veteran of World War II, the Korean War, or the Vietnam War, provided that he/she was enrolled in a district school immediately preceding the internment or military service and he/she did not receive a diploma because his/her education was interrupted due to the internment or military service. (Education Code 51430)

In addition, the Board may retroactively grant a diploma to a deceased former student who satisfies the above conditions. The diploma shall be received by the deceased student's next of kin. (Education Code 51430)

Legal Reference:

EDUCATION CODE

35186 Williams Uniform Complaint Procedures
37252 Supplemental instructional programs
37254 Supplemental instruction based on failure to pass exit exam by end of grade 12
37254.1 Required student participation in supplemental instruction
47612 Enrollment in charter school
48200 Compulsory attendance
48412 Certificate of proficiency
48430 Continuation education schools and classes
48645.5 Acceptance of coursework
49701 Interstate Compact on Educational Opportunity for Military Children
51224 Skills and knowledge required for adult life
51224.5 Algebra instruction
51225.3 Requirements for graduation
51225.5 Honorary diplomas; foreign exchange students
51228 Graduation requirements
51240-51246 Exemptions from requirements
51250-51251 Assistance to military dependents
51410-51412 Diplomas
51420-51427 High school equivalency certificates
51450-51455 Golden State Seal Merit Diploma
51745 Independent study restrictions
52378 Supplemental school counseling program
56390-56392 Recognition for educational achievement, special education
60850-60859 High school exit examination
66204 Certification of high school courses as meeting university admissions criteria

CODE OF REGULATIONS, TITLE 5

1600-1651 Graduation of students from grade 12 and credit toward graduation

COURT DECISIONS

O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, California High School Exit Examination: <http://www.cde.ca.gov/ta/tg/hs>

(3/07 11/07) 11/09

Policy adopted: 4/7/80

Policy revised: 4/2/84, 4/8/85, 4/4/90, 3/6/91, 6/19/95, 2/3/99, 9/10/03, 10,8/03, 12/7/05, 6/16/2010, ***DRAFT 12/2010***

Regulation 6146.1

Instruction

High School Graduation Requirements

Requirements for graduation and specified alternative means for completing the prescribed course of study shall be made available to students, parents/guardians, and the public. (Education Code 51225.3)

Students shall not be required to have resided within the district for any minimum length of time as a condition of high school graduation. (Education Code 51411)

If a student successfully completes the district's graduation requirements while attending a juvenile court school or nonpublic, nonsectarian school or agency, the district shall issue the student a diploma from the school the student last attended. (Education Code 48645.5)

~~Exit Examination for the Classes of 2006 and Later~~

~~At the beginning of each school year or at the time a student transfers into the district, the Governing Board shall provide written notification to all students in grades 9-12 and to their parents/guardians that, starting in the 2005-06 school year and each year thereafter, each student completing the 12th grade shall be required to successfully pass the state's high school exit examination as a condition of graduation. The notification shall include, at a minimum, the date of the examination, the requirements for passing the examination, and the consequences of not passing the examination. (Education Code 48980, 60850, 60859)~~

~~The examination shall be administered in accordance with law, Board policy, and administrative regulation.~~

~~When students do not demonstrate sufficient progress toward passing the exit examination, supplemental instruction offered by the district shall be designed to assist students to succeed on the exit examination and shall reflect statewide academic standards to the extent that the district has aligned its curriculum with those standards. (Education Code 60851)~~

~~Supplemental instruction shall include summer school instructional programs for students in grades 7-12 who do not demonstrate sufficient progress toward passing the exit examination. (Education Code 37252)~~

DRAFT

(11/00 11/03) 11/04

Board adopted: 12/7/05

Revised: ***DRAFT 12/2010***

**FALL RIVER JOINT UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES**

RESOLUTION 9-2010/2011

AUTHORIZATION TO SUBMIT APPLICATION FOR NEW BUS

WHEREAS, the governing board of the Fall River Joint Unified School District must authorize approval to submit an application for the California Department of Education Small School District and County Office of Education Bus Replacement Program; and

WHEREAS, the school district acknowledges the funds awarded may not cover the full cost of purchasing a new school bus;

THEREFORE, LET IT BE RESOLVED that the Board of Trustees of the Fall River Joint Unified School District approves the submittal of an application to replace an existing bus.

PASSED AND ADOPTED by the Board of Trustees of the Fall River Joint Unified School District, this **eighth** day of **December** by the following vote:

AYES:	
NOES:	
ABSENT:	
ABSTAIN:	

Clerk of the Board

Superintendent

APPLICATION FOR BUS REPLACEMENT FUNDING SMALL SCHOOL DISTRICT AND COUNTY OFFICE OF EDUCATION BUS REPLACEMENT PROGRAM FISCAL YEAR 2010-11

Section 1 - Applicant Information

District, County Office, or Charter School Name Fall River Joint Unified School District	County Code 45	District Code 69989	Charter Number
Mailing Address (Street Address, City, State, Zip Code) 20375 Tamarack Ave. Burney Ca. 96013			
Contact Person and Title Larry Betz Master Mechanic	Telephone Number (530)336-5171	E-mail Address lbetz@shastalink.k12.ca.us	

Section 2 - Bus Application Data (APPLY FOR ONLY ONE BUS)

Application is made based on (check all that apply) <input checked="" type="checkbox"/> Vehicle Age <input type="checkbox"/> Vehicle Mileage <input type="checkbox"/> Vehicle Condition			
Attached are required documents (check all that apply) <input checked="" type="checkbox"/> CHP Form 292 - required for all applications <input checked="" type="checkbox"/> Board Resolution or Minutes - required for all applications <input type="checkbox"/> CHP 343A - required for applications based on condition <input type="checkbox"/> Repair Estimates - required for applications based on condition			
Local Bus Number 2	Vehicle Identification Number (VIN) 1HVLPZ5N4KH650885	Make International/Ward	Model (T, C, or V) C
Month/Day/Year Manufactured 1 / / 89	Type (1 or 2) 2	Seating Capacity (Number of Passengers & Number of Rows) 71&12	Gross Vehicle Weight Rating (Not Unladen Weight) 29800
Cumulative Mileage 238579	Purchase Date 1989	Purchase Price \$42,000.00	Recent Use <input checked="" type="checkbox"/> Daily <input type="checkbox"/> Standby
Type of Purchase <input checked="" type="checkbox"/> New <input type="checkbox"/> Used	Out of Service (if yes, indicate date) <input type="checkbox"/> Yes Date: <input checked="" type="checkbox"/> No	Miles Driven During 2009-10 School Year 6079	Students Transported <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Special Education
CHP Certification Date 4/13/2010		Date Governing Board Approved this Application	

Section 3 - Certification

I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions in the operation of this project/program for local participation and assistance.
--

Signature of Authorized Agent	Title	Date
-------------------------------	-------	------

Please Send Application to:
 California Department of Education
 School Fiscal Services Division
 1430 N Street, Suite 3800
 Sacramento, CA 95814
 Attention: Christina Schlueter, Categorical Allocations and Management Assistance

FOR BOARD PRESIDENTS AND SUPERINTENDENTS RE:

Moving Board Member Election Dates from November of Odd Years to Even Years

November 4, 2010

6:00-7:00 p.m.

Shasta County Office of Education
Board Room (upstairs)

CONTENTS:

- PowerPoint Handout – Moving Board Member Election Date to November of Even-Numbered Years (pgs.1-5)
- Letter from Cathy Darling Allen, County Clerk/Registrar of Voters to Governing Boards (pg. 6)
- Election Code 10404.5 and 1302 (pgs. 7-8)
- Sample Board Agenda Language (pg. 9)
- Resolution (pg. 10)
- Timeline (pg. 11)

Contact Information:

Robin Beeson, SCOE

225-0227 or rbeeson@shastacoe.org

Cathy Darling Allen, County Clerk/Registrar of Voters

225-5166 or cdarling@co.shasta.ca.us

Moving Board Member Election Date to November of Even-Numbered Years

Shasta County Board of Education

November 4, 2010

Why move the election date?

- ✦ The cost for the Shasta County Board of Education (SCBOE) November 2009 election was \$112,000 (an increase of over \$79,000 from the previous election which was the highest).
- ✦ Upon inquiry it was determined that the cost increase is due to:
 - ✦ 1. An election where there was competition in all trustee areas and;
 - ✦ 2. The inability to share the cost of the ballot with other jurisdictions. i.e., Presidential, Governor, Treasurer which are held in even years.

Would there be a savings if we switched to even-numbered years?

- ✦ Yes! If the SCBOE moved to the even-numbered year election the savings would be estimated at \$27,000 (using the last election for comparison).
- ✦ What about school districts? Yes! The districts would also save taxpayer dollars.

i.e.: Indian Springs School District - \$1,000
Gateway Unified School District - \$5,500
Shasta Union High School District - \$16,000

Would there be a cost if a district chose to not switch to even-numbered years?

- ✦ Yes! If the SCBOE moved to the even-numbered year election and districts chose not to move, their cost would increase due to the inability to share the cost of the ballot with the SCBOE. The cost is very hard to estimate, but if all districts stayed and the SCBOE left, the cost would be estimated at:

i.e.: Indian Springs School District - \$212
Gateway Unified School District - \$15,500
Shasta Union High School District - \$53,500

What if some districts switched to even-numbered years with the SCBOE and others did not?

- ✦ Would there be an increase in costs for those who stay?
Yes!
- ✦ The exact cost is hard to determine. If the SCBOE and the SUHSD left (SCBOE covers the entire county, SUHSD covers a majority of the county) there would be a significant increase to those who stay. How much it would cost is impossible to determine unless the County Clerk knew who was staying and who was going.
- ✦ The cost to stay could be quite significant if most districts switch and others stay. A district election in an odd-numbered year would likely require a Special Election with significant new costs.

What are the steps required for the SCBOE to move their election to even-numbered years?

- ✦ Briefly, here are the steps that Elections Code 10404.5 specifies (see attached for specific language):
 - ✦ The SCBOE adopts a resolution at least 240 days prior to the next board election date (this was done on 10/13/10);
 - ✦ The Board of Supervisors notifies all school districts of the resolution and seeks input;
 - ✦ The Board of Supervisors must approve the consolidation within 60 days unless it finds that ballot style, voting equipment, or computing capacity cannot handle the change;
 - ✦ After Board of Supervisors approval, the elections official sends a notice to all registered voters regarding the change at the County Office's expense; and
 - ✦ The terms of incumbent officeholders are extended accordingly, in this case for one year.

What does a school district need to do if they are interested in moving their election to even-numbered years?

- ✦ The steps are the same as the SCBOE listed on the previous slide.
- ✦ If districts make the move in concert with the SCBOE and the Shasta-Tehama-Trinity Joint Community College Governing Board (they also have already passed a resolution to move their election) we can all save monies by reducing the cost of the notice to registered voters.
- ✦ We can also make the process simpler for us, the Board of Supervisors, and the County Clerk by coordinating the submission of our resolutions.

So what is the timeline if we plan to move forward with moving the election to even-numbered years?

- ✦ November **or** December Board Meeting – List on the board agenda as an Information item (see sample agenda language – pg. 9) for discussion.
- ✦ December **or** January Board Meeting – List on the board agenda as an Action item to approve resolution (see sample agenda language and resolution – pgs. 9-10).
- ✦ January 28, 2011 – Copy of approved Resolution due to Robin Beeson at SCOE to deliver to the Board of Supervisors.
- ✦ February 4, 2011 – SCOE delivers all resolutions to the Board of Supervisors.
- ✦ 60 days after February 4, 2011 – The Board of Supervisors has 60 days to approve resolutions after they are submitted. During this timeframe they will notify school districts and the SCBOE of the receipt of the resolutions and seek input.
- ✦ The term of current board members is extended one year.
- ✦ 30 days after the resolutions are passed by the Board of Supervisors - The County Clerk has 30 days to mail a notice to all registered voters of the districts affected by the move of the election date.

Anything else we need to know?

✦ Yes!

- ✦ 1. There is an up-front cost associated with moving the election for the notice to all registered voters. Those who do this in unison with the SCBOE and the Shasta College Governing Board will have their cost reduced significantly. The cost of the notice is estimated at \$20,000 total. The actual cost is unknown, but should not be significant.
- ✦ 2. Please note that you may have community members who are interested in running for a position on the board in the next election who may be upset with the extension of current board member terms.
- ✦ 3. You are not required to move your election to even-numbered years, nor to coordinate with the SCBOE in this decision and timeline, etc. However, if you chose not to move your election your costs will increase.

Questions?

✦ Contact information:

- ✦ Robin Beeson, Executive Assistant to the Superintendent, SCOE – 225-0227 or rbeeson@shastacoe.org
- ✦ Cathy Darling Allen, County Clerk/Registrar of Voters, 225-5166 or cdarling@co.shasta.ca.us



SHASTA COUNTY

Cathy Darling Allen, County Clerk / Registrar of Voters

Doug Patten, Assistant County Clerk / Registrar of Voters

1643 Market St. / PO Box 990880 / Redding, CA 96099-0880 / www.elections.co.shasta.ca.us
PHONE: 530-225-5730 * FAX: 530-225-5454 * CA RELAY SERVICE: 711 or 800-735-2922

October 19, 2010

Dear Governing Board Member ,

I am writing to inform you that last week both the County Board of Education and the Shasta-Tehama-Trinity Community College Board voted to move their election from the odd year to November of the even years. Additionally, the Board of Education has stated its intention to encourage all school districts in Shasta County to also make the move to the even year November election. The stated reason for this change is financial economy.

As the elected Clerk and Registrar of Voters, I try not to advocate for or against policy decisions that I believe should be made by elected governing boards. In this case, I feel strongly that it is important that you have adequate information to make a decision for your district and your budget. Additional notification is required by law and will be made by the Board of Supervisors.

I am including the same data that my office provided to the County Board of Education and the College Board. I have also included the appropriate California Elections Code sections that explain what is required to make such a change, the effects terms of office for currently elected board members, and costs of the change itself.

Please consider this choice carefully, and please involve your attorney in the decision-making process.

My overwhelming concern is that our small districts with elected boards not be left alone in the odd year election, and therefore forced to bear the majority of the costs. Also, the notification to your voters that is required by the law has a cost. If you act quickly, we can send fewer mailers and save tax dollars.

I will be calling your district in the next few weeks to see what help I or my office can provide.

I'd be happy to speak to anyone who has concerns, or to come to a board meeting and answer everyone's questions in person. Please let my staff and I know what we can do to help.

Regards,

A handwritten signature in cursive script that reads "Cathy Darling Allen".

Cathy Darling Allen
cdarling@co.shasta.ca.us
530.225.5166

attachments

10404.5. (a) A resolution of the governing board of a school district or county board of education to establish an election day pursuant to subdivision (b) of Section 1302 shall be adopted and submitted to the board of supervisors not later than 240 days prior to the date of the currently scheduled election of the district or for the members of the county board of education.

(b) The final date for the submission of the resolution by the governing board of a school district or county board of education to the board of supervisors is not subject to waiver.

(c) The board of supervisors shall notify all school districts and the county board of education located in the county of the receipt of the resolution to consolidate and shall request input from each district on the effect of consolidation.

(d) (1) The board of supervisors, within 60 days from the date of submission, shall approve the resolution unless it finds that the ballot style, voting equipment, or computer capacity is such that additional elections or materials cannot be handled. Prior to the adoption of a resolution to either approve or deny a consolidation request, the board or boards of supervisors may obtain from the elections official a report on the cost-effectiveness of the proposed action.

(2) Public notices of the proceedings in which the resolution is to be considered for adoption shall be made pursuant to Section 25151 of the Government Code.

(e) Within 30 days after the approval of the resolution by the board of supervisors, the elections official shall notify all registered voters of the districts affected by the consolidation of the approval of the resolution by the board of supervisors. The notice shall be delivered by mail and at the expense of the school district or if applicable, the county board of education.

(f) An election day established pursuant to subdivision (b) of Section 1302 shall be prescribed to occur not less than one month, nor more than 12 months, subsequent to the election day prescribed in Section 5000 of the Education Code or pursuant to Section 1007 of the Education Code, as appropriate. As used in this subdivision, "12 months" means the period from the election day prescribed in Section 5000 of the Education Code or pursuant to Section 1007 of the Education Code, as appropriate, to the first Tuesday after the first Monday in the 12th month subsequent to that day, inclusive.

(g) In the event that the election day for a school district governing board or county board of education is established pursuant to subdivision (b) of Section 1302, the term of office of all then incumbent members of that governing board or county board of education shall be extended accordingly.

1302. (a) Except as provided in subdivision (b), the regular election to select governing board members in any school district, community college district, or county board of education shall be held on the first Tuesday after the first Monday in November of each odd-numbered year.

(b) (1) Notwithstanding any other provision of law, and except as provided in Section 1302.5, after the initial election of governing board members in any school district, community college district, or of members of a county board of education, the election of governing board members for the district or of members of the county board of education may be established, upon the adoption of an appropriate resolution by the governing board or the county board of education, respectively, to regularly occur on the same day as the statewide direct primary election, the statewide general election, or the general municipal election as set forth in Section 1301. The resolution shall become operative upon approval by the board of supervisors pursuant to Section 10404.5 or 10405.7, as applicable. If a school district, community college district, or county board of education is located in more than one county, the district may not consolidate an election if any county in which the district is located denies the request for consolidation.

(2) If the board of supervisors approves the resolution pursuant to Section 10404.5 or 10405.7, as applicable, the election of the governing board members of the school district or community college district or of members of the county board of education shall be conducted on the date specified by the board of supervisors, in accordance with paragraph (1), unless the approval is later rescinded by the board of supervisors.

(3) In the event of consolidation, the election of governing board members of the school district or community college district or of members of the county board of education shall be conducted in accordance with all applicable procedural requirements of the Elections Code pertaining to that primary, general, or municipal election, and shall thereafter occur in consolidation with that election.

(4) If the date of an election is changed pursuant to this section, at least one election shall be held before the resolution, as approved by the board of supervisors, may be subsequently repealed or amended.

Sample Board Agenda Language

November or December Agenda

INFORMATION ITEM

Discuss Move of Governing Board Member Election Date from November of Odd-Numbered Years to Even-Numbered Years

December or January Agenda

ACTION ITEM

Approval of Resolution for Change of Election Day of the _____
School District Governing Board; Request to Shasta County Board of Supervisors
to Authorize Consolidation with November Election in Even-Numbered Years

_____ **SCHOOL DISTRICT**

RESOLUTION

**Change of Election Day of the _____ School District Governing Board;
Request for Shasta County Board of Supervisors to Authorize Consolidation with
November Elections in Even-Numbered Years**

WHEREAS, section 1302, subdivision (b) of the Elections Code and section 10404.5 of the Elections Code permit the _____ School District Governing Board to change its election day with the approval of the Shasta County Board of Supervisors; and

WHEREAS, the _____ School District Governing Board desires to provide its constituents with the lowest possible cost for Governing Board Member elections and to promote efficient and effective use of government resources; and

WHEREAS, by changing the next Governing Board Member election from November 2011 to November 2012 the costs of an election would be deferred for an additional calendar year; and

WHEREAS, the cost of elections held in even-numbered years are estimated to be less than the costs currently incurred to hold elections in odd-numbered years; and

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Elections Code sections 1302, subdivision (b), and 10404.5, the _____ School District Governing Board hereby changes its election date from the first Tuesday after the first Monday in November of each odd-numbered year to coincide with the statewide general election, currently held on the first Tuesday after the first Monday in November of each even-numbered year; and, further, said election shall be consolidated with all other elections held throughout Shasta County on that day.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that terms of officeholders shall be extended as necessary, but no more than twelve months.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Shasta County Clerk/Registrar of Voters shall cause, at _____ School District expense, a notice to be mailed to all registered voters in _____ School District informing them of the change of election date specified herein and of the resultant changes in terms of the elected officeholders.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that this resolution shall become operative upon approval by the Shasta County Board of Supervisors pursuant to Elections Code section 10404.5.

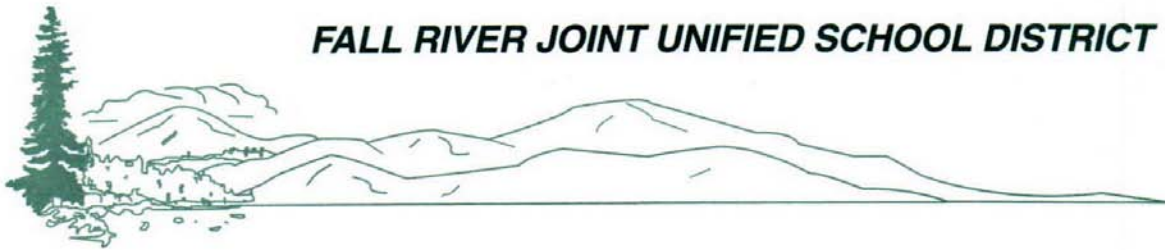
PASSED AND ADOPTED this ____ day of _____, 2010 or 2011.

Governing Board President

Superintendent

Move of Board Member Election Date from November of Odd to Even-Years Process Timeline

DATE	EVENT
November 4, 2010 6:00-7:00 p.m. SCOE – Board Room	Informational meeting for Superintendents and Board Presidents. Cathy Darling Allen, County Clerk/Registrar of Voters and County Board representatives will attend.
November or December	Information item on district Board agenda for discussion
December or January	Action item on district Board agenda to approve resolution
January 28, 2011	Copy of approved resolution submitted to SCOE Superintendent’s Office, Attn: Robin Beeson
February 4, 2011	SCOE to deliver resolutions to Board of Supervisors
60 days after February 4, 2011	Board of Supervisors has up to 60 days to approve resolutions after they are submitted. <i>Election Code 10404.5(d)(1)</i> Within the 60 days they will notify school districts and the county board of education of the receipt of the resolutions to move the election date (consolidation) and request input. <i>Election Code 10404.5(c)</i>
Upon approval of resolutions by Board of Supervisors	The term of current Board Members is extended for one year. <i>Election Code 10404.5(g)</i>
30 days after Board of Supervisors approves resolution	The Elections Department has up to 30 days after the Board of Supervisors approves the resolutions to mail a notice to all registered voters of the districts affected by the move of the election date (consolidation) of the approval of the resolutions at the expense of those who submitted a resolution. <i>Election Code 10404.5(e)</i> After the notice is sent the Elections Department will send an invoice to SCOE for the cost of the mailing with a breakdown of the cost for the County Board and each participating district. SCOE will then invoice districts for their portion. An invoice will also be sent to Shasta College for their portion.



SPECIAL EDUCATION LOCAL PLAN AREA LOCAL EDUCATION AGENCY (LEA) ASSURANCES

1. FREE APPROPRIATE PUBLIC EDUCATION 20 USC Section (§) 1412 (a)(1)

It shall be the policy of this LEA that a free appropriate public education is available to all children residing in the LEA between the ages of three through 21 inclusive, including students with disabilities who have been suspended or expelled from school.

2. FULL EDUCATIONAL OPPORTUNITY 20 USC § 1412 (a)(2)

It shall be the policy of this LEA that all pupils with disabilities have access to educational programs, nonacademic programs, and services available to non-disabled pupils.

3. CHILD FIND 20 USC § 1412 (a)(3)

It shall be the policy of this LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children attending private schools, regardless of the severity of their disabilities, and who are in need of special education and related services are identified, located and evaluated. A practical method is developed and implemented to determine which students with disabilities are currently receiving needed special education and related services.

4. INDIVIDUALIZED EDUCATION PROGRAM (IEP) AND INDIVIDUALIZED FAMILY SERVICE PLAN (IFSP) 20 USC § 1412 (a)(4)

It shall be the policy of this LEA that an Individualized Education Program (IEP) or an Individualized Family Service Plan (IFSP) is developed, reviewed and revised for each

child with a disability who requires special education and related services in order to benefit from his/her individualized education program. It shall be the policy of this LEA that a review of an IEP will be conducted on at least an annual basis to review a student's progress and make appropriate revisions.

5. LEAST RESTRICTIVE ENVIRONMENT 20 USC § 1412 (a)(5)

It shall be the policy of this LEA that to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special class, separate schooling, or other removal of a student with disabilities from the general educational environment, occurs only when the nature or severity of the disability of the student is such that education in general classes with the use of supplemental aids and services cannot be achieved satisfactorily.

6. PROCEDURAL SAFEGUARDS 20 USC § 1412 (a)(6)

It shall be the policy of this LEA that children with disabilities and their parents shall be afforded all procedural safeguards throughout the provision of a free appropriate public education including the identification, evaluation, and placement process.

7. EVALUATION 20 USC § 1412 (a)(7)

It shall be the policy of this LEA that a reassessment of a student with a disability shall be conducted at least once every three years or more frequently, if appropriate.

8. CONFIDENTIALITY 20 USC § 1412 (a)(8)

It shall be the policy of this LEA that the confidentiality of personally identifiable data information and records maintained by the LEA relating to children with disabilities and their parents and families shall be protected pursuant to the Family Educational Rights and Privacy Act (FERPA).

9. PART C, TRANSITION 20 USC § 1412 (a)(9)

It shall be the policy of this LEA that a transition process for a child who is participating in Early Intervention Programs (IDEA, Part C) with an IFSP is begun prior to a toddler's

third birthday. The transition process shall be smooth, timely and effective for the child and family.

10. PRIVATE SCHOOLS 20 USC § 1412 (a)(10)

It shall be the policy of this LEA to assure that children with disabilities voluntarily enrolled by their parents in private schools shall receive appropriate special education and related services pursuant to LEA coordinated procedures. The proportionate amount of federal funds will be allocated for the purpose of providing special education services to children with disabilities voluntarily enrolled in private school by their parents.

11. LOCAL COMPLIANCE ASSURANCES 20 USC § 1412 (a)(11)

It shall be the policy of this LEA that the local plan shall be adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs; and that the agency(ies) herein represented will meet all applicable requirements of state and federal laws and regulations, including compliance with the Individuals with Disabilities Education Act, the Federal Rehabilitation Act of 1973, Section 504 of Public Law and the provisions of the *California Education Code*, Part 30.

12. INTERAGENCY 20 USC § 1412 (a)(12)

It shall be the policy of this LEA that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for FAPE are provided, including the continuation of services during an interagency dispute resolution process.

13. GOVERNANCE 20 USC § 1412 (a)(13)

It shall be the policy of this LEA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the Local Plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Educational Agency.

14. PERSONNEL QUALIFICATIONS 20 USC § 1412 (a)(14)

It shall be the policy of this LEA to ensure that personnel providing special education related services meet the highly qualified requirements as defined under federal law, including that those personnel have the content knowledge and skills to serve children with disabilities.

This policy shall not be construed to create a right of action on behalf of an individual student for the failure of a particular LEA staff person to be highly qualified or to prevent a parent from filing a State complaint with the CDE about staff qualifications.

15. PERFORMANCE GOALS & INDICATORS 20 USC § 1412 (a)(15)

It shall be the policy of this LEA to comply with the requirements of the performance goals and indicators developed by the CDE and provide data as required by the CDE.

16. PARTICIPATION IN ASSESSMENTS 20 USC § 1412 (a)(16)

It shall be the policy of this LEA that all students with disabilities shall participate in state and district-wide assessment programs. The IEP team determines how a student will access assessments with or without accommodations, or access alternate assessments, consistent with state standards governing such determinations.

17. SUPPLEMENTATION OF STATE/FEDERAL FUNDS 20 USC § 1412 (a)(17)

It shall be the policy of this LEA to provide assurances that funds received from Part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA; will be used to supplement and not to supplant state, local and other Federal funds those funds.

18. MAINTENANCE OF EFFORT 20 USC § 1412 (a)(18)

It shall be the policy of this LEA that federal funds will not be used to reduce the level of local funds and/or combined level of local and state funds expended for the education of children with disabilities except as provided in Federal law and regulations.

19. PUBLIC PARTICIPATION 20 USC § 1412 (a)(19)

It shall be the policy of this LEA that public hearings, adequate notice of the hearings, and an opportunity for comment available to the general public, including individuals with disabilities and parents of children with disabilities are held prior to the adoption of any policies and/or regulations needed to comply with Part B of the IDEA.

20. RULE OF CONSTRUCTION 20 USC § 1412 (a)(20)

(Federal requirement for State Education Agency only)

21. STATE ADVISORY PANEL 20 USC § 1412 (a)(21)

(Federal requirement for State Education Agency only)

22. SUSPENSION/EXPULSION (20 USC § 1412 (a)(22))

The LEA assures that data on suspension and expulsion rates will be provided in a manner prescribed by the CDE. When indicated by data analysis, the LEA further assures that policies, procedures and practices related to the development and implementation of the IEPs will be revised.

23. ACCESS TO INSTRUCTIONAL MATERIALS 20 USC § 1412 (a)(23)

It shall be the policy of this LEA to provide instructional materials to blind students or other students with print disabilities in a timely manner according to the state adopted National Instructional Materials Accessibility Standard.

24. OVERIDENTIFICATION AND DISPROPORTIONALITY 20 USC § 1412 (a)(24)

It shall be the policy of this LEA to prevent the inappropriate disproportionate representation by race and ethnicity of students with disabilities.

25. PROHIBITION ON MANDATORY MEDICINE 20 USC § 1412 (a)(25)

It shall be the policy of this LEA to prohibit school personnel from requiring a student to obtain a prescription for a substance covered by the Controlled Substances Act as a condition of attending school or receiving a special education assessment and/or services.

26. DISTRIBUTION OF FUNDS 20 Usc § 1411(e),(f)(1-3)

(Federal requirement for State Education Agency only)

27. DATA 20 USC § 1418 a-d

It shall be the policy of this LEA to provide data or information to the California Department of Education that may be required by regulations.

28. READING LITERACY (State Board requirement, 2/99)

It shall be the policy of this LEA that in order to improve the educational results for students with disabilities, SELPA Local Plans shall include specific information to ensure that all students who require special education will participate in the California Reading Initiative.

29. CHARTER SCHOOLS EC 56207.5 (a-c)

It shall be the policy of this LEA that a request by a charter school to participate as a local educational agency in a special education local plan area may not be treated differently from a similar request made by a school district.

In accordance with Federal and State laws and regulations, Fall River Joint Unified certifies that this plan has been adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs; and that the agency herein represented will meet all applicable requirements of state and federal laws, regulations and state policies and procedures, including compliance with the Individuals with Disabilities Education Act, 20 USC 1400 et.seq, and implementing regulations under 34 *CFR*, Parts 300 and 303, 29 *USC* 794, 705 (20), 794- 794b, the Federal Rehabilitation Act of 1973, as amended, and the provisions of the *California Education Code*, Part 30 and Chapter 3, Division 1 of Title V of the *California Code of Regulations*.

Be it further resolved, the LEA superintendent shall administer the local implementation of procedures, in accordance with state and federal laws, rules, and regulations, which will ensure full compliance.

Furthermore, the LEA superintendent ensures that policies and procedures covered by this assurance statement are on file at the Local Education Agency and the SELPA office.

Adopted this 8th day of December, 2010.

Yeas: _____ Nays: _____

Signed: _____

Title: _____,
Superintendent, Secretary to the Board of Education (or use appropriate titles)